

Medical School Proposals Routing Checklist

	NIH PHS 398	NIH SF424	NIH Mentored K Award	NIH Non-Mentored K Award	NIH Institutional K Award	Individual Training Grant	Other Federal Pre- & Post-Doc Fellowships	Foundations	Corporations
PAF (via eRPM)	x	x	x	x	x	x	x	x	x
PHS/SF424/Other Sponsor's Application*	x	x	x	x	x	x	x	x	x
<i>Specific Pages/Documents:</i>									
- Cover/Face Page	x	x	x	x	x	x	x	x	
- Senior/Key Personnel Profiles	x	x	x	x	x	x			
- Facilities and Resources	x	x	x	x	x	x	x	x	
- Equipment	x	x	x	x	x	x			
- Performance Site Locations	x	x	x	x	x	x			
- PHS 398 Cover Page Supplement		x	x	x	x				
- Sponsor Budget^	x	x	x	x	x	x	x	x	x
- Budget Justification	x	x	x	x	x		x	x	
- Additional Narrative Justification*	x	x	x	x	x				
- Consortium (SubK) Arrangements*	x	x		x	x		x		
- PHS 398 Checklist	x	x	x	x	x				
- Multiple PI Plan*	x	x			x				
- Modified Other Support of Mentor			x						
- Statement from Mentor			x	x					
- Environment and Institutional Commitment to the Candidate			x	x					
- Draft of Training Plan			x	x					
- Program Plan A. Program Administration					x				
- Program Plan F. Institutional Environment, Commitment and Resources					x				
- Recruitment and Retention Plan to Enhance Diversity*					x				
- Table 2 - Participating Faculty Members					x				
- Table 4 - Grant and Contract Support of Participating Faculty Members					x				
- PHS Fellowship Supplemental Form						x			
- Activities Planned Under This Award						x			
- Sponsor and Co-Sponsor Information						x			
Any Letters of Commitment*	x	x	x	x	x	x	x	x	x
Other Support*							x	x	
Internal Budget									x
Draft of Contract Detailing Proposed Funding									x
Protocol*									x
Sponsor Guidelines							x		

*if applicable

^For Modular Proposals: please document all items excluded from the indirect cost calculations in the budget notes on the PAF. All items should be listed individually.