

GPAC – September 11, 2013

Website

Tracey gave a quick tour of the new website. Be sure to check it out and let Tracey (tstaples@umich.edu) know if you run into any problems or have suggestions for information or tools that you would like to see. <http://research.med.umich.edu/grants>

Regulatory Affairs Symposium

- Designed to offer different perspectives on FDA regulated research
- Offered October 2, 2013
- Promises to be engaging and touch on all regulatory aspects of FDA work
- Registration on the Regulatory Affairs web site: <http://msa.med.umich.edu/RegulatoryAffairs>

PHS Submissions

- Med School has been submitting PHS system-to-system proposal for one year!
- PDF errors remain the most frequent error
- eRA Commons role is another problem – make sure to remind investigators to verify that they have the PI role in Commons and are affiliated with UM
- Around a third of proposals are submitted on the day of the deadline
- The majority of proposals that are pulled back at the request of the project team are to change documents. Be sure to remind your PI to review the PDF thoroughly before finalizing!

State of Research

- UMMS State of Research will have a new look!
- Front page will be only overall research metrics
- The new Grants Office-specific section will include metrics on turn-around time and the percentage of time that departments meet the 7-day Med School deadline

Submissions

- ASSIST
 - Med School will submit program project grants through submit
 - Contact Jane Sierra (jmsierra@umich.edu) with any questions, including access
 - We will post Hints/Lessons Learned on our website – if you have things to contribute or thoughts, please contact Tracey with the content.
- 424 Form Set C
 - Must use after 9/25 for R-series and after 1/25 for T, F, and K-series
 - Make sure you have the correct form set!
 - New section on patents on the biosketch
 - Go back through the 424 guidelines regularly / with each submission – updates are usually in purple

NIH data

- NIH award data was distributed by Heather – needs to be reviewed annually
- Want to be sure all Med School proposals are included – watching market share
- Grants Office only looks at Med School as a whole, departments need look at their data
- Will email to ask for a final review of data in the beginning of October

Office of Contract Administration

- We were approached by OCA that projects that Project Teams are putting together subcontract requests, but not really routing in the system
- The status indicate “in process” – but it is misleading as this means in process with the Project Team creating it.
- The state has to change to **SubK Amendment OCA Review** to officially be with OCA (in fact all states that sit in OCA for work have OCA in the title.)
- Need to make sure that you route subcontract amendments in eResearch to OCA for review/processing
- “in process” status has NOT been routed
- You must change states for it to leave you and go to OCA – we are working with ITS on some potentially more descriptive names or visual cues to help.

UFAs

- Roll-out of new system in eResearch 12/2/13
- 5 different kinds of UFAs: material transfer, non-disclosure, data use, master agreement, and “other”
- Only ORSP can create master agreements, but the system will allow you to see existing masters
- Hoping to roll-out a decision-tree to help decide what kind of agreement you have, but you will be able to change the type in the system midstream, if needed
- Agreements will only need to be unit approved if certain trigger questions are answered
 - Non-disclosure agreements do not need approval
 - Material transfers only need approval if additional unit resources (space, money, effort) are needed
 - At unit level, we will need to decide who can approve
 - Departments need business process for who can approve, the system will not decide for you
 - No approval at Dean’s Office level
 - Further information will be distributed to allow you to make business process decisions
- Like PAFs, the system will notify you of changes made to something approved
- No plan for previous agreements to be entered, or data converted, into the system

F&A

- Revisiting the school's policy for how to handle industry sponsors who mandate an IDC rate other than our negotiated rate and pass-through costs
- ISSUE #1 -- Federal Patient Pass-through Costs:
 - Used when contracting secondary site to follow a protocol – characteristics include OCA issuing on a Hybrid PO that does not pass down the prime funder's audit (A-133) clauses.
 - Can use a rate of 26%. Med School will give an automatic waiver for these costs only. See current web site:
 - <http://medicine.umich.edu/medschool/research/office-research/grant-review-analysis/pre-award-information/proposal-preparation/budgeting-costs/indirect-cost-waivers-on-federal-patient-pass-through-costs>
 - (our new link names are really, really long...)
 - Department must agree to use! The department can opt to use full federal rate and we will support you.
- ISSUE #2 – Industry sponsors that do not want to cover standard university rates on research
 - Chairs continuing to discuss
- Contact Heather with questions!

VA IPA Agreements

- UM is working to codify what was agreed upon in a phone call review of contracting and invoicing with the VA
- Policy deals with pre- and post-award issues
 - Invoicing under new federal payment system (have to have the correct purchase order number to recover)
 - Matching VA executed / delivered agreements at ORSP if there are not identifying PAF information
- Grants Office needs volunteers to look at the list/notes. Contact Jane if you are interested.

Don't forget to send your proposal status reports! Instructions on the form in MStat – including delivery options!

MEDICAL SCHOOL GRANT REVIEW & ANALYSIS OFFICE
 PROPOSALS SUBMITTED
 FY13

Proposals Submitted

	July - August	September - October	November - December	January - February	March - April	May - June	Total
# of Proposals Submitted	76	158	99	151	111	166	761
# of Errors Received	6	12	6	10	7	12	53
# of Warnings Received	7	8	4	11	8	14	52
# Submitted on Due Date	26	38	32	38	35	45	214
	6%	6%	5%	6%	5%	6%	6%
	9%	5%	4%	7%	7%	8%	7%
	34%	24%	32%	25%	32%	27%	28%

Errors

# of Resubmissions Due to Errors	4		6	10	7	12	50
# of Resubmissions on Due Date	2		1	4	0	2	11

Description of Errors:

Stem Cell IPS Invalid	1	0	0	2	0	2	5	9%
PDF Error	1	5	3	5	1	6	21	40%
Error in DUNS (SubKs)	1	1	0	0	1	1	4	8%
Federal Identifier Invalid	0	1	1	0	1	0	3	6%
Clinical Trial Questions Not Answered	0	0	0	0	2	0	2	4%
Grants.Gov Servers Down/Transmission Error	0	0	0	0	0	2	2	4%
Commons Name/Role Issues	0	2	0	3	1	1	7	13%

Pulled Back & Resubmitted

# of Pull Backs and Resubmissions	16	25	11	9	16	12	89	12%
# of Resubmissions on Due Date	7	9	3	3	4	8	34	

Reason Proposal was Pulled Back & Resubmitted:

Typos	3	1	2	1	0	1	8	9%
Misaligned/Corrupt Figures & Tables	4	3	0	1	2	2	12	13%
Add Missing/Remove Duplicate Attachment	4	4	1	1	2	1	13	15%
Revised Number of Pages	1	1	0	0	0	1	3	3%
Changed Science	1	7	2	0	0	0	10	11%
Change/Update Various Documents	0	1	4	5	9	6	25	28%