



# CRAO

A UNIT OF THE MEDICAL SCHOOL OFFICE OF RESEARCH

March 7, 2013 Special Edition

Check out our website!!  
<http://www.med.umich.edu/u/medschool-crao/mbect.htm>

## MBECT Tips and Tricks

The MBECT Team: [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu)  
or (734) 764-KNOW(5669)

### GO LIVE CHECKLIST

There are **2** business days remaining until go live!

Here is a breakdown of what to expect at each phase of roll-out: BEFORE, DURING, and AFTER:

#### BEFORE

- Currently in effect:** At this time no new users may be added to the system until after go live.
- Be sure you have your Level-2 Login.** Follow the instructions for "Need a UMHS Level-2 Account?" here: <https://idm.med.umich.edu/level-2/>
- Friday, March 8th at 5 pm:** All users must log out of MBECT until further notice. An email notification will be sent at this time.
- March 9th and 10th:** We will be teaming up with eThORITY to ensure that all data is converted from the legacy system into the new platform. We will convert :

Trial Protocol Data  
Subject Enrollment Data  
Favorites Lists (WorkGroups)  
User Rights and Securities



As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you'd like addressed? Let us know! You can always contact our help desk at [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu) or by calling 734-764-KNOW (5669) .

- Multiple Department Access:** If you have a login in for another department where your user name is something OTHER THAN YOUR UNIQUENAME, please notify the help desk before go live.



OFFICE OF RESEARCH

The Clinical Research Calendar Review & Analysis Office is part of the Office of Research, where our mission is to foster an environment of innovation and efficiency that serves the U-M Medical School community and supports biomedical science from insight to impact.



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#### DURING

- March 11th:** An email will go out to our mailing list indicating the conversion has been successful and it is alright to login to the new platform. Clinical Trials (billing calendars) and Enrollment will be live on this date.
- Sign in** to the new platform at this link: <https://crao-mbect.umms.med.umich.edu/flash/eThorityHome.aspx>

**Login**

Your Network ID is your username.

\* Network ID or e-mail Address:

\* Password:

Login

Your password is your Level-2 password.

Reset Password

6.2.148.3551 \* indicates required field

- Effective March 11th:** The old platform will be available for VIEW ONLY access.
- Training is available the week of go live and going forward.** Sign up here: <http://tinyurl.com/MBECT-Training>



University of Michigan  
Medical School

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#### AFTER

- Stay in touch!** We want to hear how it's going so don't be shy! If you have questions or concerns please contact the help desk at [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu) or by calling **734-764-KNOW (5669)**.
- Hands on training is available post go-live.** Sign up here: <http://tinyurl.com/MBECT-Training>
- MLearning modules are live:** <http://mlearning.med.umich.edu/> and search the catalog for keyword: CRAO

CRAO-10016: MBECT Billing Calendar Overview  
 CRAO-10014: MBECT Billing Calendar Header  
 CRAO-10015: MBECT Billing Calendar Items and Search Filter  
 CRAO-10017: MBECT Billing Calendar Visits  
 CRAO-10012: MBECT Billing Calendar Activity  
 CRAO-10013: MBECT Billing Calendar Cycles and Visits  
 CRAO-10018: MBECT Subject Enrollment  
 CRAO-10019: MBECT Item Favorites

- Friday Workshops Resume 3/22/13:** Starting March 22 we will offer Friday workshop sessions at NCRC from 9-11 am and 1-4 pm where study teams can come out and receive coaching through the system from a member of the MBECT team. No registration is required. This is not intended as a replacement for a full training session. If you have study specific questions, please contact us in advance so that we can arrange to have an analyst available to provide you with the best guidance possible. Additional information will be forthcoming.
- April 22nd:** Training begins for the Milestones and Analysis, Visit Management, Invoicing, and Payments Modules
- May 6th:** All modules will be live.