



CRAO

A UNIT OF THE MEDICAL SCHOOL OFFICE OF RESEARCH

March 8, 2013 Special Edition

Check out our website!!
<http://www.med.umich.edu/u/medschool-crao/mbect.htm>

MBECT Tips and Tricks

The MBECT Team: CRAO-MBECT-HELP@med.umich.edu
or (734) 764-KNOW(5669)

GO LIVE CHECKLIST

There is **1** business day remaining until go live!

Here is a breakdown of what to expect at each phase of roll-out: BEFORE, DURING, and AFTER:

BEFORE

- Currently in effect:** At this time no new users may be added to the system until after go live.
- Be sure you have your Level-2 Login.** Follow the instructions for "Need a UMHS Level-2 Account?" here: <https://idm.med.umich.edu/level-2/>
- TODAY at 5 pm:** All users must log out of MBECT until further notice. An email notification will be sent at this time.
- March 9th and 10th:** We will be teaming up with eThORITY to ensure that all data is converted from the legacy system into the new platform. We will convert :

Trial Protocol Data
Subject Enrollment Data
Favorites Lists (WorkGroups)
User Rights and Securities



As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you'd like addressed? Let us know! You can always contact our help desk at CRAO-MBECT-HELP@med.umich.edu or by calling 734-764-KNOW (5669) .

- Multiple Department Access:** If you have a login in for another department where your user name is something OTHER THAN YOUR UNIQUENAME, please notify the help desk before go live.



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DURING

- March 11th:** An email will go out to our mailing list indicating the conversion has been successful and it is alright to login to the new platform. Clinical Trials (billing calendars) and Enrollment will be live on this date.
- Sign in** to the new platform at this link: <https://crao-mbect.umms.med.umich.edu/flash/eThorityHome.aspx>

Login

Your Network ID is your unickname.

* Network ID or e-mail Address: unickname

* Password:

Login

Your password is your Level-2 password.

Reset Password

6.2.148.3551

* indicates required field

- Effective March 11th:** The old platform will be available for VIEW ONLY access.
- Training is available the week of go live and going forward.** Sign up here: <http://tinyurl.com/MBECT-Training>



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AFTER

- Stay in touch!** We want to hear how it's going so don't be shy! If you have questions or concerns please contact the help desk at CRAO-MBECT-HELP@med.umich.edu or by calling **734-764-KNOW (5669)**.
- Hands on training is available post go-live.** Sign up here: <http://tinyurl.com/MBECT-Training>
- MLearning modules are live:** <http://mlearning.med.umich.edu/> and search the catalog for keyword: CRAO

CRAO-10016: MBECT Billing Calendar Overview
 CRAO-10014: MBECT Billing Calendar Header
 CRAO-10015: MBECT Billing Calendar Items and Search Filter
 CRAO-10017: MBECT Billing Calendar Visits
 CRAO-10012: MBECT Billing Calendar Activity
 CRAO-10013: MBECT Billing Calendar Cycles and Visits
 CRAO-10018: MBECT Subject Enrollment
 CRAO-10019: MBECT Item Favorites

- Friday Workshops Resume 3/22/13:** Starting March 22 we will offer Friday workshop sessions at NCRC from 9-11 am and 1-4 pm where study teams can come out and receive coaching through the system from a member of the MBECT team. No registration is required. This is not intended as a replacement for a full training session. If you have study specific questions, please contact us in advance so that we can arrange to have an analyst available to provide you with the best guidance possible. Additional information will be forthcoming.
- April 22nd:** Training begins for the Milestones and Analysis, Visit Management, Invoicing, and Payments Modules
- May 6th:** All modules will be live.



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