



# CRAO

A UNIT OF THE MEDICAL SCHOOL OFFICE OF RESEARCH

Check out our website!!  
<http://tinyurl.com/mbecthelp>

Access the New Platform Here:  
<https://crao-mbect.umms.med.umich.edu>  
Network ID: Your Uniqname, Password: Your Level-2 Password

January 15, 2014 Volume 3, Issue 1

## MBECT Tips and Tricks

The MBECT Team: [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu)  
or (734) 764-KNOW(5669)

### Help Us Help You

We aim to provide helpful feedback on each issue sent to the help desk in a timely fashion. To help us better serve you, please send your help requests to the help desk, rather than to individual members of the team. This helps us track your issue through our ticketing system and allows the first available person to address your issue for the fastest response. Please contact us at: [CRAO-MBECT-Help@med.umich.edu](mailto:CRAO-MBECT-Help@med.umich.edu) or at 764-5669. Thank you!

### Enrollment Policy Resources

The new enrollment policy is now in effect! We have some new resources to help make this transition as easy as possible. Not sure how the policy impacts you? Check out these helpful guides on our website.

**Enrollment Policy FAQs:**  
<http://tinyurl.com/CRAOEnrollFAQs>  
**Making an exempt billing calendar:**  
<http://tinyurl.com/MBECTexempt>  
**Exempt enrollment in less than ten steps:**  
<http://tinyurl.com/MBECTExemptEnroll>

### Training Continues!

**Training is still available.**  
Sign up to receive training in person here:  
<http://tinyurl.com/MBECT-Training>  
or search for keyword CRAO on the MLearning site here:  
<http://mlearning.med.umich.edu/>

• **Financials Overview:**  
Ask the help desk about setting up an overview of the financial modules for your department.

• If you don't see an option that works for you **don't worry!** Contact the help desk and let us know!

• <http://tinyurl.com/MBECT-Training>

### Put Your Data to Work!



Why do double entry or work on multiple spreadsheets when MBECT already has all of your data? Learn about MBECT's **new versatile reporting** capabilities when our vendor, eThority, is onsite the **week of February 24th**. Keep an eye out for more details coming soon!

We expect to offer hands on training to show you how **MBECT's DataBooks can handle what users are doing in Excel** without the need to export or enter data in additional systems. Reports can automatically update as new data is available.

We already have your data, now let MBECT do the work for you!

As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you'd like addressed? Let us know! You can always contact our help desk at [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu) or by calling 734-764-KNOW (5669) .

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The **Clinical Research Calendar Review & Analysis Office** is part of the Office of Research, where our mission is to foster an environment of innovation and efficiency that serves the U-M Medical School community and supports biomedical science from insight to impact.