



CRAO

A UNIT OF THE MEDICAL SCHOOL OFFICE OF RESEARCH

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Check out our website!!
<http://tinyurl.com/mbecthelp>

Access the New Platform Here:
<https://crao-mbect.umms.med.umich.edu>
Network ID: Your Uniqname, Password: Your Level-2 Password

MBECT Tips and Tricks

The MBECT Team: CRAO-MBECT-HELP@med.umich.edu
or (734) 764-KNOW(5669)

Why Doesn't This Print?

MBECT is designed to support a wide range of functions, and because of that not everything was designed to print on a billing calendar, or to print in a way that some users might expect. Here are some common questions about printing related to billing calendars:

- **MCRU Items**—MBECT now generates a separate report for MCRU as the schedule of events table. Because of this, items with an MCRU bill source do not print on the billing calendar. While it is not required, if you want an item to show on your billing calendar, consider choosing its non-MCRU counterpart and adding a comment.
- **Invoiceable items**—These items are generally added for budgets or financial workflows. If you have an item that you want to appear on your billing calendar that may occur in some instances or that the sponsor is paying for, consider marking it as study and adding a comment.
- **Comments**—There has been a lot of confusion as to where to enter a comment to have it appear on your billing calendar. For guidance, check our previous issue on this topic:
 - <http://tinyurl.com/MBECTTATComments>
- As always, if you aren't sure ask your **analyst!** They are the last word on what appears on your billing calendar.
 - <http://tinyurl.com/CRAOAnalyst>

Training Continues!

Training is still available.

Sign up to receive training in person here:
<http://tinyurl.com/MBECT-Training>
or search for keyword CRAO on the MLearning site here:
<http://mlearning.med.umich.edu/>

• **Financials Overview:** Ask the help desk about setting up an overview of the financial modules for your department.

- If you don't see an option that works for you **don't worry!** Contact the help desk and let us know!

Events



- **MBECT Focus Groups**—Do you have an idea about how to improve MBECT? Or an area where you think MBECT could be improved? We want to hear about it! If you've ever been confused or frustrated in MBECT this is your chance to talk to the vendor and let them know while hearing about new features coming soon! Sign up for a session **the week of October 28th** here:
 - <http://tinyurl.com/MBECT-Training>
- **Research Town Hall**
When: Tuesday, Oct. 29 5-6 pm
Where: Dow Auditorium, Towsley Center

As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you'd like addressed? Let us know! You can always contact our help desk at CRAO-MBECT-HELP@med.umich.edu or by calling 734-764-KNOW (5669) .

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The Clinical Research Calendar Review & Analysis Office is part of the Office of Research, where our mission is to foster an environment of innovation and efficiency that serves the U-M Medical School community and supports biomedical science from insight to impact.