



CRAO

A UNIT OF THE MEDICAL SCHOOL OFFICE OF RESEARCH

Check out our website!!
<http://tinyurl.com/mbecthelp>

Access the New Platform Here:
<https://crao-mbect.umms.med.umich.edu>
Network ID: Your Uniqname, Password: Your Level-2 Password

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MBECT Tips and Tricks

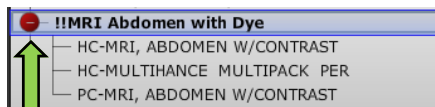
The MBECT Team: CRAO-MBECT-HELP@med.umich.edu
or (734) 764-KNOW(5669)

Bundles

Bundles are groups of services that commonly occur together. CRAO maintains a list of these services to help study teams with item selection and reduce billing errors. For a list of the current bundles and what they contain, please refer to our website:

- <http://tinyurl.com/MBECTBundleListing>

Within MBECT, bundles are easy to spot because they are bolded and all bundle names begin with a "!!" to make them sort to the top. Use the red icon to collapse or expand a bundle.



Remarks

The system has several places for users to enter remarks to aid with internal work flows. To append an existing comment, click in the remark cell and use Ctrl + End or Ctrl + Home to move the cursor to the beginning or the end of the field. This saves users from having to retype the entire comment to make changes.

Training Continues!

Training is still available.

Sign up to receive training in person here:
<http://tinyurl.com/MBECT-Training>
or search for keyword CRAO on the MLearning site here:
<http://mlearning.med.umich.edu/>

• **Financials Overview:** Ask the help desk about setting up an overview of the financial modules for your department.

- If you don't see an option that works for you **don't worry!** Contact the help desk and let us know!

MiChart Role Update



If your current Research role in MiChart is Data Manager/Research Administrator, Basic Study Coordinator or Limited Study Coordinator, you can now see more detailed information about research charges. This additional access makes it easier and faster to reconcile the charges to your Research study account. Use the Research Study Maintenance activity in MiChart to access the Transition History activity. From Transition History select the blue hyperlink to view the detailed list of billing activities.

See the MiChart website for a Research tip sheet on this topic:

- <http://tinyurl.com/HBPBViewOnly>

As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you'd like addressed? Let us know! You can always contact our help desk at CRAO-MBECT-HELP@med.umich.edu or by calling 734-764-KNOW (5669) .

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The Clinical Research Calendar Review & Analysis Office is part of the Office of Research, where our mission is to foster an environment of innovation and efficiency that serves the U-M Medical School community and supports biomedical science from insight to impact.