

MBECT Tips and Tricks

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Check out our website!!
<http://www.med.umich.edu/u/medschool-crao/mbect.htm>

This Edition Features

- Changing Contact Information
- Choosing the Right Code

Choosing the Right Code

With over 30,000 choices, picking the correct code for your billing calendar is often a pretty daunting task for study teams. Here are a few resources that can help put you on the right path:

- Make sure to reset the filter when searching for items.

- Look at old billing calendars or accounts for codes that you selected in the past.
- Save the codes you use the most into a favorites list, called a work group. Instructions are on our website:

www.med.umich.edu/u/medschool-crao/06CTWorkgroups.pdf.

In the new MBECT you'll have a chance to rename the items you've marked as favorites!

- Our website has a listing of helpful search terms for services that may be commonly called by a different name than the item description:
www.med.umich.edu/u/medschool-crao/BC%20MBECT%20Items%20Word%20Search.pdf
- **Still feeling stumped? Let our coders help! Send an email to CRBIssues-help@med.umich.edu for some guidance.**

Changing Contact Information



As some of you may have already heard, our counterparts over at Clinical Research Billing Issues have a new email address. They can now be reached at: CRBIssues-help@med.umich.edu. This email address provides greater security for the transmission of PHI. Messages sent to the old address **cannot** be forwarded. We are working to update all of our forms and website resources so be sure to update any old copies that you might have saved locally!

As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Is there a topic you'd like us to address? Let us know! You can always contact our help desk at MBECT-Help@umich.edu or by calling 734-764-KNOW (5669).

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