

## Analyst Chatter



### \* Helpful tips for Billing Calendar Preparers

It is important to add comments to those items/services on the billing calendar, especially to those that are sponsor paid or non-billable. Taking this proactive step, helps reduce the number of questions that occur at the time of the initial review by CRAO. In addition, adding comments for your research subjects in the scheduling system and/or in the research notes in Careweb/MiChart is very important.

### \* How to make comments on your calendar

Right click on the item/service (not the time point) that needs a comment in the Clinical trials Edit window

### \* Medical Device Studies

For those studies requiring a Medicare Administrative Contractor Letter (MAC), once those letters are received an amendment is processed in eResearch. In addition, study teams are responsible for obtaining the CDM code so the device can be billed. When you are notified of the new CDM it will be necessary to submit an Amendment to CRAO so that your billing calendar can be updated for proper routing of charges.

The CRAO Office will be closed for business December 24th through January 1st. The MBECT help line and email messages will not be available either. We regret any inconvenience this may cause you. All requests will be responded to upon our return to the office on January 2nd in the order received.

### Research Account Statements

We are pleased to announce that clinical research financial statements are available online! The statements provide charge detail and balance information. We will provide detailed instructions on how to access reports in upcoming emails and newsletters. Meanwhile, if you have not received a statement since February 2012, please complete the [MiChart Charge Reconciliation Report request form](#) and send to:

[crbissues-help@med.umich.edu](mailto:crbissues-help@med.umich.edu)

### Update for Clinical Research Diagnosis Codes

- ◆ Do **not** report V70.7 (Exam of participant in clinical trial)
- ◆ Do report the signs and symptoms or chief complaint (reason for visit)

The Billing process performed by RCRB allows for the V70.7 to be added by their specially trained billers when the code is appropriate.



***Congratulations to our Team Members  
Cindy Benedict and DeLynn Forman  
who recently received Making a Difference  
awards!***

***Thank you for your  
Outstanding Performance!!***