

PAAC Meeting Notes- 10/21/2015

Announcements

E-mail groups- There are 2 PAAC e-mail groups. One (Core) that includes the departmental representatives that attend PAAC, and one that is expanded for all interested parties. Please verify that we have the correct individuals for each group. *Also, please remember that as your departmental PAAC representative, you are expected to share relevant information with the appropriate people in your unit.*

From Sponsored Programs: For post-award change request forms that are for re-budgeting (UG items, etc.), it is the SAPOC's responsibility to submit the budget changes using the budget allocation tool. This should be completed after ORSP has released the PAC. In the budget allocation, make a comment to indicate the date the budget change was approved by ORSP in eRPM.

Management Reports:

The slide deck from the meeting is attached.

Job aids are available in [My LINC](#) that detail the step by step procedures for running financial unit management reports in MReports. To locate the job aids, type *MReports* in the Activity Search field in My LINC and click the magnifying glass.

Everyone who has Fin access should be able to view and use the reports. PI's will not have access to the reports.

Reports include both sponsored and non-sponsored.

The reports are not available for hospital dept id's.

In addition to the reports mentioned in the slide deck, there is another report called "total picture". This report will show the personnel on the PI's grants, but does not include effort that is outside of that PI's projects. So, it is not a true "total picture". Also, terminated employees will disappear from the report.

As you are using the reports, if you have ideas for enhancements, e-mail Melissa Karby, mkarby@umich.edu.

E-mail groups that may be of interest: SCC Finance Updates and SCC HR Updates. The messages do not distinguish between in scope and out of scope units, so not all information will be applicable to UMHS.