

PAAC Meeting Notes- 5/21/2014

Welcome and Announcements:

- SRA meeting is June 5th & June 6th at The Henry in Dearborn. Melissa Karby, Chad Larue and Emily Hamilton are presenting on the UMMS Post Award LEAN process.
- Jim Bell sent out an email asking CDA's questions on how the implementation process is going in their department. Scott/Karen will report results.
- Bio Research Shuttle: A Pilot service to safely transport bio-specimens was launched on June 2nd. This is to replace the unallowable transport on university buses and is available to all members of the university community with research transport needs.
 - Travels at 30-minute frequencies along a route focused on core lab areas
 - Operates 8:00 a.m.-5:15 p.m. (Monday-Friday)
 - See email from Heather Offhaus for more details

Various Research Updates:

Heather Offhaus discuss various items.

- For IDC notes please go to: http://medicine.umich.edu/medschool/sites/medicine.umich.edu.medschool/files/Res_Grants_GPAC_May2014_0.pdf
- OMB circular change
 - A21 is now called "**Uniform Guidance**"
 - **Before December 26th, 2013**, under old guidance rules
 - **After December 26th, 2013**, under the new guidance rules
 - <http://orsp.umich.edu/policies/federal/omb-guidance/>

Enhancement List Update (top items):

- The leads of the PAAC subcommittees met and narrowed down the enhancement list for ITS.
- The top 3 will go through various committees to request ITS time.

LEAN Procurement: see handouts

- We are starting the "re-check" portion of the LEAN process. We started with Procurement and found that there are two appropriate ways Marketsite orders can be handled.

- Your department has two options regarding the way they process Marketsite orders:
 1. Tier 1 completes a Purchasing Request Form for all orders **including** Marketsite carts or
 2. Tier 1 completes a Purchasing Request Form for all orders **except** Marketsite carts
- A handout summarizes the pros/cons for the two options
- Another handout on how to train Tier 1 on setting up their Marketsite profile was distributed (this handout will be uploaded on the PAAC website)

eRAM changes/business process:

- As of May 2014, ULAM is now paperless
- ULAM will be coming to the next PAAC meeting (6/18) to talk about their new system

New Business:

- Effective October 20, 2014, SUB Uploads will change due to AST
 - New required fields
 - New SUB template will be put online
 - Must have department approval every voucher that is put in the system