

## PAAC Meeting Notes- 4/16/2014

### Welcome and Announcements:

- New Members:
  - *Heather Offhaus*- Director of Grants Review and Analysis, will be the MSA PAAC rep for the time being.
- Tier 2 Meeting Update:
  - Informative meeting
  - Enhancements requested in Tier 2 meeting are already on the list for ITS
  - Tier 2 to take ownership of new purchasing system

### MiCores:

- Anitha Chennat discussed the new iLabs Solution System, MiCores. Here is some brief information on the new system:
  - PI's and labs can use this system
  - 6 out of 11 BRCF Cores are currently using iLabs
  - Service-based system
  - To use this system, please visit: <https://umich.corefacilities.org/account/login> and login with your level one password
  - Active shortcodes/PI relationships are updated each night
  - If you need to request additional shortcodes, you can do so on the main PI's page
  - If you can't get your PI to inactivate a shortcode, you need to go to the BRCF store and they will be able to help you there
  - Back-up data is available at anytime
  - Unique name will show up under the requestor name
  - Billings can be done as often as needed, but will be done at least once a month

### Post-Award Change Form (Heather Offhaus):

- The form will rolled out on May 1<sup>st</sup>, 2014
- ORSP handles all post-award change requests
- Non-Fed or Fed= form is covered
- –New process: equipment under \$25K does not need approval if there are no major changes in scope to the project. Sponsored Programs will now approve equipment requisitions for under \$25K. If the equipment being purchased **does** change scope, then a form must be completed.
- Different schools request different things, so be careful when filling out the form
- Turn-around time might be a little longer on the form
- Remember- Read the directions carefully for the form. If ORSP requires a specific item, it must be included with the form. The only way to submit the form is through "Request ORSP Action". Attaching the form via "post a comment" will not be accepted.
- If you have suggestions regarding the form, please contact Heather Offhaus.