

Post Award Advisory Committee (PAAC)

Wednesday, March 28th

10:00 a.m. – 11:30 a.m.

1122 NCRC

Members:

Anesthesiology: Amy Harms	Molecular & Integrative Physiology: Anne Many
Biological Chemistry: Mary Grapp	MSA: Anna Taylor
Biomedical Engineering: Nancy Paskievitch	Neurology: Diana Miller
Cancer Center: Susan Agnew	Neurosurgery :Donna Gauss
Cell & Developmental Biology: Jennifer McPeake	Ob/Gyn: Marni Arnett
CTSUs: Jim Dickelman	Ophthalmology: Lisa Dwyer
DCMB: Jessica Mirelez	Orthopaedics: Sharon Vaassen
Dermatology: Ann Marie Ball	Otolaryngology: Sue Kelch
DLHS: Jennifer Hoy	Pathology: John Harris
Emergency Medicine: Shelley Haack-Withem	Pediatrics: Megan Cross
Family Medicine: Judy Connolly	Pharmacology: Nancy Katon
Human Genetics: Karen Sturtz	PM&R: Dawn Krause
Internal Medicine: Donna Boyer	Psychiatry: Loree O'Jack
Internal Medicine: Carrie Lapham	Radiation Oncology: Rhonda Hubbard
Internal Medicine: Beth Murray	Radiology: Linda Bailey
Internal Medicine: Sheree Temple	Surgery / Cardiac Surgery: Emily Hamilton
MBNI: Steve Stinnett	ULAM: Phillip Boetsch
Microbiology & Immunology: Kathy Olbrich	Urology: Tasha Garwood

PAAC Chair: *Beth Brant

*denotes expected absence

Sponsored Programs: Lisa Wintergerst

Agenda Topic

Heather Offhaus running March meeting

1 Welcome and Introductions

2 General Announcements


- **Upcoming RAPPoRT Discussion Group** – Monday, April 2nd
(Space representation on PAFs and approvals)
- **CTSU Update (SUBs)** – CTSU's have filed SUBs for activity for the 7/1/17 – 1/31/18 time period and will remain current with billing going forward.

3 E-Verify

UM recently received a letter from the Office of Inspector General (OIG) regarding non-compliance with the E-Verify requirement for employees being paid from a federal contract.

- Employees being paid from a federal contract (not grant!) that contains FAR Clause 52.222-54 must E-Verify employees as a condition of the contract. New hires must be E-Verified within 3 days and existing employees must be E-Verified within 30 days of transferring onto a federal contract that contains the E-Verify requirement.
- The [E-Verify Checklist for Units](#) is a helpful tool.
- When you create a Personnel Action Request (PAR) to appoint personnel to a project grant that requires E-Verification the following message will appear: **Warning— Employees working on this shortcode (xxxxxx) must have completed the eVerify process.** This message also appears in MReports for projects that contain the clause.

4 VA MoU's

Due by April 1st. The updated VA MoU ( [2018 VA MoU](#)) is posted and has updated instructions including the April target due date.

5 NIH Salary Cap Announced [NOT-OD-18-137](#)

Post-Award handling / Reporting

- You may use the new salary cap on DHHS projects effective 1/7/2018.
- This should not change *effort* on projects, only salary distribution.
- Federal sponsors will not be awarding additional funds to cover the increase so work with your investigator and department to determine an appropriate spend plan.
- The salary cap spreadsheet is updated and can be accessed [here](#).
- Salary Cap *worksheets* to review for compliance will be distributed to departments the week of April 2nd, PAAC members will be notified when worksheets have been sent. Departments will have three weeks to review and correct discrepancies. The salary cap *report*, which is submitted to the Cost Reimbursement Office and Sponsored Programs Reporting, will be run the week of April 23rd.

6 Award Management Update

- Coming August 2018!
- Campus is currently working on conversion, the look and feel of the system and designing system email notifications.

7 Other Support

- The Research Administration and Advisory Council (RAAC) Metrics group has created an Other Support tool, available [here](#). Bryant Sheppard provided a summary of this tool, as well as a comparison to the Medical School's Other Support report available in [M-STAT](#). Additionally, RAAC is hoping to work with ITS on building a version based on UW-Madison's Current & Pending tool (demo available [here](#)). Please feel free to try out RAAC Metrics' Other Support tool, and provide feedback to Bryant (shepparb@med.umich.edu).