Sample Request Form
(do not use to submit a request)

Default Question Block

Request to Perform Close Proximity Research Training

Some training procedures may not be effectively performed while maintaining 6-foot social distancing. Evidence suggests that enhanced Personal Protective Equipment (PPE) minimizes the potential transmission of SARS-CoV-2, the strain of coronavirus that causes COVID-19.

Therefore, such procedures may be permissible under the following conditions:

- Enhanced PPE (lab coat, gloves, surgical face mask with the addition of a face shield) **must be used** when at least 6 feet of social distancing cannot be achieved. Surgical masks may be re-used but should be replaced if the mask becomes wet or visibly soiled. Face shields should be discarded or decontaminated after **each use** and stored in a clean area.
- Use of this PPE regimen in lieu of 6-foot distancing is only permissible in situations where distancing is physically impossible; otherwise, social distancing expectations must be maintained. **If, at any time during the procedure, social distancing is possible it must be practiced.**
- Use of separate high-touch tools, where practicable, to avoid sharing.
- Measures to minimize the time within 6 feet must be employed.

The Office of Graduate and Postdoctoral Studies will review this request for (1) alternatives to close proximity work, (2) **the benefit to the learner**, and (3) potential incremental risk for transmission. Justifications based on convenience or solely on room/equipment availability will not be accepted.
Are you using the correct form?

Research: If close proximity work is required to conduct an experiment and it is not related to training a learner, use the Close Proximity Research form and not this form. STOP, Exit

Animals: If close proximity is required for animal procedures other than training, use the ULAM/EHS form and not this form. STOP, Exit

Training: This form should be used when close proximity work is for training purposes, including for animal-related procedures that involve close proximity work due to training and, otherwise, would not typically violate the social distancing directive. PROCEED

Principal Investigator Name:

Principal Investigator Email:

Type of Learner:

Where will the research training requiring close proximity work take place? (select all that apply)

- Brehm
- BSRB
- Buhl
- Domino Farms
- KEC
- MBNI
- Med Sci 1
Room Number(s):

☐ Medi Sci II
☐ MSRB 1
☐ MSRB 2
☐ MSRB 3
☐ NCRC B10
☐ NCRC B14
☐ NCRC B16
☐ NCRC B16
☐ NCRC B18
☐ NCRC B20
☐ NCRC B22
☐ NCRC B23
☐ NCRC B25
☐ NCRC B26
☐ NCRC B28
☐ NCRC B36
☐ NCRC B60
☐ NCRC B520
☐ NIB
☐ Palmer Commons
☐ Rachel Upjohn
☐ Rogel Cancer Center
☐ Simpson
☐ Victor Vaughn
☐ Other

Description of Close Proximity Procedure(s) to be Performed with Learner:
Briefly describe the procedure(s), highlighting the **specific aspects** of the procedure(s) that are **not possible** within the directives (i.e., 6-feet distancing and/or within rooms with less than 144 square feet/person). **Please note:** you are expected to exhaust any and all means of modifying the conduct of procedures to permit practicing the directives; justifications based only on convenience or room/equipment availability will not be accepted.

For the procedure(s) that cannot be performed adhering to the social distancing directives, provide the **number of individuals** involved, the **duration** (i.e., length of time) that will be needed to complete the procedure, and the **frequency** (i.e., how often) the procedure will need to be performed without maintaining social distancing:

Can the procedure be done with the trainer(s) and learner(s) wearing **all** of the following:

- surgical mask,
- face shield,
- gloves, and
- lab coat?

☐ Yes
Does the procedure involve high touch of shared tools or equipment?

- Yes
- No

Will the trainer(s) and learner(s) be able to wash hands and/or change gloves routinely to reduce the likelihood of potential transmission of SARS-CoV-2?

- Yes
- No

Can the procedure be modified to allow trainer(s) and learner(s) to discard soiled gloves routinely throughout the procedure?

- Yes
- No

Are the trainer(s) and learner(s) able to follow U-M guidance on disinfecting surfaces, shields, and equipment as provided in Cleaning and Disinfection Protocol for the Prevention of COVID-19 In U-M Laboratory Facilities?

- Yes
- No

As the Principal Investigator, I attest that:

- I will discuss the guiding principles and requirements for proximity research training with all lab members.
- Senior lab personnel who will be undertaking the training role and the learner(s) will
comply with all enhanced PPE requirements to perform close proximity work and follow all cleaning/disinfection protocols that are appropriate for the procedure(s) and, if required, that have been approved by EHS.

- Laboratory personnel will adhere to existing six-foot social distancing and maximum room density directives in place by the State of Michigan when not performing work approved under this Close Proximity Safety Plan.
- Laboratory personnel have been made aware that lab safety issues, including personnel who are ill or not following safety protocols, may be reported via the U-M Compliance hotline website, by calling 866-990-0111, or contacting EHS at 734-647-1143 or emailing EHS. A learner may also escalate concerns to ogps.trainingsafety@umich.edu.

☐ Yes
☐ No

Is this submission approved?

☐ Yes
☐ No

Please complete the following information

Date Reviewed

Reviewer Name

Reviewer Comments