Post Award Advisory Committee (PAAC)
Wednesday, March 27th
10:00 a.m. – 11:30 a.m.
1122 NCRC

Members:

Anesthesiology: Kathy Majors  Microbiology & Immunology: Kathy Olbrich
Biological Chemistry: Mary Grapp  Molecular & Integrative Physiology: Anne Many
Biomedical Engineering: Scott Stanfill  MSA: Anna Taylor
Cancer Center: Dianne Gagne  Neurology: Diana Miller
Cardiac Surgery: Anne Hathaway  Neurosurgery: Donna Gauss
Cell & Developmental Biology: Jennifer McPeake  Ob/Gyn: Marni Arnett
CT Su: Jim Dickelman  Ophthalmology: Lisa Dwyer
DCMB: Jessica Mirelez  Orthopaedics: Sharon Vaassen
Dermatology: Ann Marie Ball  Otolaryngology: Sue Kelch
DLHS: Jennifer Hoy  Pathology: John Harris
Emergency Medicine: Shelley Haack- Wither  Pediatrics: Megan Cross [Sarah Ward]
Family Medicine: Judy Connelly  Pharmacology: Deb Paris
Human Genetics: Karen Sturtz  PM&R: Jill Malayang
Internal Medicine: Donna Boyer  Psychiatry: Loree O’Jack
Internal Medicine: Carrie Lapham  Radiation Oncology: Rhonda Hubbard
Internal Medicine: Beth Murray  Radiology: Linda Bailey
Internal Medicine: Sheree Temple  Surgery / Cardiac Surgery: Marlie Bartow
MBNI: Steve Stinnett  ULAM: Phillip Boetsch
PAAC Chair: *Beth Brant  Urology: Tasha Garwood
*denotes expected absence  Sponsored Programs: Lisa Wintergerst

Agenda Topic

1 Welcome and Introductions
   - New Members – Marlie Bartow (Surgery)
     Scott Stanfill (Biomedical Engineering)
     Deb Paris (Pharmacology)

2 General Announcements
   - Reminder: 2019 RAPPoRT Discussion Groups being held on Medical Campus BUT we’ve moved location for the upcoming April discussion group
Research Admin Pre & Post Research Topics (RAPPoRT) 2019 Discussion Groups are being held on the Medical Center to make sure everyone has an opportunity to attend sessions. The next Discussion Group is Monday, April 1st at noon and will be held in 5915 Buhl (not 3114 Med Sci I as originally scheduled). Jane Sierra will facilitate a discussion on tips for reading through sponsor proposal guidelines, including identifying key elements the Grant Services & Analysis Office requires, as well other essentials you’ll want to keep an eye out for.
• Professional Development Opportunity – National Council of University Research Administrators (NCURA) Region IV (Midwest) Spring Meeting
The NCURA Region IV (Midwest) Spring Meeting is being held Monday through Wednesday, April 29-1. The Spring Meeting is a great opportunity for professional development, networking, and fun! Meeting attendees get to select from a wide range of concurrent sessions during the two and a half days of regular conference scheduling. Topics covered include pre-award, post-award, research compliance, effort reporting, and more. There are also optional special interest workshops held on Sunday, April 28. More Information about the meeting can be found here.

• Professional Development Opportunity – SRAI 2019 Michigan Chapter Meeting
The Michigan Chapter of SRAI 2019 Annual Meeting is being held June 10 - 11 at the Grand Hotel on Mackinac Island. The hotel will be offering special rate for conference attendees. The general conference schedule is available here and includes opportunities for networking in addition to the conference sessions. If you are looking for a professional development opportunity close to home, you may want to check out the conference and consider attending.

• Some HSIP Gift Cards Approaching 5 Year Expiration!
As a reminder, gift cards issued by the Human Subject Incentives Program (HSIP) office have an expiration date that is 5 years from the date the card is issued by the vendor. UM has been with our current vendor since June, 2014, therefore some cards will begin to expire at the end of June, 2019. Per our vendor's policy, cards that expire will have any remaining balance removed and returned to the University. Expired cards are not able to be reloaded and are not automatically reissued by the vendor. The HSIP office is working with our vendor to determine what expiring cards have balances and will notify and work with corresponding study teams. Reissuing a card that is due to expire will reset the expiration and allow the card to be valid for another 5 years. If you have a study you feel may be impacted, you can reach out to:

Alex Yribar
HSIP Program Manager
yribar@umich.edu
647-8872

Or you can send an email to subject-incentives@umich.edu

• ITS Upgrading the Document Imaging System (aka Perceptive Content / WebNow)
The Document Imaging System (known as WebNow, Perceptive Content or ImageNow) will be upgraded on June 22–23, 2019. The upgrade will address some of the browser and operating system incompatibility issues present in the current version. The upgrade will:
  o Expand web browser accessibility
  o Update the web-based access look and feel
For most users, the impact will be minimal but you should experience improved accessibility with the new web-based module since it is browser agnostic.
Addional Information Resources Regarding the Upgrade:
Presentation slides
Document Imaging System Update Video (Presenters: Lil Mazza and Kim Jacobson, ITS)
Award Management eRPM System Updates (released Feb 25):

- All Awards page: New listers/tabs for ACRS and Mods in Progress

![All Awards page](image)

- UM Investigators page on Award and Modification worksheets updated so that deactivated personnel display at the bottom of the list

- More Information has been added to the Award Modification Workspace:
  - Principal Investigator(s)
  - Primary Post-Award Contact
  - Administrative Home
  - Project Representative
  - Project/Grant Coordinator

- An Award Change Request Pending message has been added to the Main Tab workspace if there is an ACR in progress.

![Award Change Request Pending](image)

- Award Record & PAF Reminders: when a PAF is funded, an Award is created and the PAF is updated to the final state of ‘Awarded’. The personnel on project details listed on the PAF get transferred onto the Award record. Changes to the project and personnel during the life of the project are managed on the Award Record and not the PAF. At the end of the project the Award Record is update to ‘Closed’, the PAF(s) associated with the Award remain ‘Awarded’. If you have departmental queries using the PAF number to manage award you will need update your queries.

- Deliverables Pilot
  Updates were made to further support the ORSP upcoming Deliverables functionality pilot. ORSP staff members have begun assigning final Deliverables to central offices for a subset of projects closing in April. You may begin to see project closeout Deliverables that ORSP created and assigned to one of the following central offices:
  - ORSP
  - Office of Technology Transfer
  - Property Control
  - Procurement Services
  Please don’t modify or modify or delete any deliverables assigned to central offices. As a reminder, the Medical School is not currently utilizing the deliverables functionality at this time.

- New eRPM Functionality: Linking Awards
  Establishes a system link between two or more independent award records (AWDs) that provides a visual clue of sponsor-initiated relationship between the award records.

- New eRPM Functionality: Parent Awards/Subproject AWD Relationship
  Establishes an award record as a Parent AWD that allows for the creation of subproject AWD relationships.