Post Award Advisory Committee (PAAC)

Wednesday, April 24th
10:00 a.m. – 11:30 a.m.
1122 NCRC

Members:

Anesthesiology: Kathy Majors
Biological Chemistry: Mary Grapp
Biomedical Engineering: Scott Stanfill
Cancer Center: Dianne Gagne
Cardiac Surgery: Anne Hathaway
Cell & Developmental Biology: Jennifer McPeake
CTSUs: Jim Dickelman
DCMB: Jessica Mirelez
Dermatology: Ann Marie Ball
DLHS: Jennifer Hoy
Emergency Medicine: Shelley Haack-Withem
Family Medicine: Judy Connelly
Human Genetics: Karen Sturtz
Internal Medicine: Donna Boyer
Internal Medicine: Carrie Lapham
Internal Medicine: Beth Murray
Internal Medicine: Sheree Temple
MBNI: Steve Stinnett

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Internal Medicine: Beth Murray
Internal Medicine: Sheree Temple
MBNI: Steve Stinnett

*denotes expected absence

PAAC Chair: Beth Brant

Sponsored Programs: Lisa Wintergerst

Agenda Topic

1 Welcome and Introductions

2 General Announcements
   • 5/6/19 RAPPoRT Discussion Group: (joint Pre/Post topic) 4234 Med Sci I
     Best Practices with Grant Transfers: Receiving Incoming Award Transfers to UM &
     Transferring UM Awards to a New Institution
   • 5/23/19 Research Administrators Network (RAN) Meeting – Michigan League Ballroom
     Office of Research Staff Recognition Awards following RAN meeting
   • Launching in April: A Redesigned eRA Website

   New features include:
   ❖ Expandable screenshots of systems to better understand what you will see
     when logged in to a module
   ❖ Hover-over menus that list the content of subpages at a glance
   ❖ Login buttons located at the upper right corner with login links throughout the
     pages for quicker access to systems
   ❖ Responsive architecture means pages will resize for optimal viewing on tablets
     and mobile devices

For a preview of the upcoming changes check out the 5 minute New eRA Website preview video.
DHHS Salary Cap Announced - NOT-OD-19-099 Release Date 4/17/2019

A DHHS Salary Cap Update email notification was sent out to the Research Administrators Michigan Medicine email on 4/17/2019. See below for information regarding Post-Award handling & Reporting:

- You may use the new salary cap of $192,300 on DHHS projects effective 1/6/2019.
- This should not change effort on projects, only salary distribution.
- Federal sponsors will not be awarding additional funds to cover the increase so work with your investigator and department to determine an appropriate spend plan.
- The salary cap spreadsheet is being updated and we will notify you when it is available.
- Salary Cap worksheets to review for compliance will be distributed to departments the week of May 13th (three weeks following announcement of the cap). PAAC members will be notified when worksheets have been sent. Departments will have three weeks to review and correct discrepancies. The salary cap report, which is submitted to the Cost Reimbursement Office and Sponsored Programs Reporting, will be run the week of June 3rd.

DHSS Agencies & Offices can be found [here](#).

Research Procurement Survey

A Research Procurement Survey was sent out to CDA’s, PAAC Committee Members and the Med School Tier 2 Users procurement group. The survey, which is open through the end of April, will assist in identifying current departmental research procurement processes, training, and resources. Responses are confidential and no identifiable information will be associated to any reports of these data. If you received a request to complete the survey your participation, which takes approximately 5 minutes of your time, is appreciated and helps form a better understanding of the current research procurement landscape and assists in identifying potential need for medical school resources.

The Med School Tier 2 Users MCommunity group membership is visible to everyone so you can check the membership if you want to know which procurement folks in your department received the survey invitation.

Update on Strategic Supplier Program: Statement of Activity credit transactions starting April 1 for federal projects & May 1 for non-federal sponsored projects.

On Wednesday, April 10th there was a RAPid Update on Strategic Supplier Program announcement sent out regarding a review of the Strategic Supplier Program, which includes a two-percent program fee that is charged to participating suppliers. The announcement details it has been determined the program fee is actually a discount that should be passed onto any federal organizations that sponsor research and other activities. U-M began passing the program fee discount onto federal projects on April, 1 2019. You will see a separate credit transaction on the Statement of Activity by Project/Grant Voucher Detail Expense Report. The transaction will reflect the applicable percentage discount, original transaction date, and original transaction voucher ID in the invoice ID and reference fields. The program fee discount will be applied to non-federal sponsored projects beginning 5/1/2019. Leadership is currently evaluating ways to apply the program fee discount to all purchases made under the Strategic Supplier Program. The university self-reported the concern to the federal government in February 2019 and is awaiting a response. RAPid Newsletter Archives can be accessed [here](#).

Visit the [Update on Strategic Supplier Program](#) webpage for information and FAQ’s.
6 Post-Award Change Requests
PAAC Committee members provided brief feedback regarding the clarity of the current instructions for completing and routing the Post-Award Change Request Form to begin collecting information for the eventual transition to an (all) electronic request and routing system. If you’ve been struggling with directions or instructions related to any of the change requests on the form please share your thoughts with your PAAC Committee member.

7 Award Management eRPM Updates: Award Enhancements scheduled for Monday, May 6th
- Unit Info Tab: Updating Award Unit Info Tab to accommodate additional T&C
  Includes display of Institutional T&C and function to allow unit-defined T&C
- Additional Award email notifications updated with list of email recipients:
  - Manage Hold (on/off hold)
  - Deliverables Reminders: 14 & 21 day past due (temporarily turned off 35-day deliverable reminder message)
- Adding Primary Post Award Contact to PAF workspace in all states
- Adding Title to P/G information on $$$ tab
- New options for compliance hold evaluation – System will not evaluate compliance hold on early terminations
- New option on award and award modification to indicate compliance work (human, animal, biosafety) work is done or not applicable (linked awards, training grant, etc.)
- New IBC PAF question that will impact award: Does this project involve research in a UM laboratory with biological materials? Answering ‘yes’ opens a subset of additional questions that are required.
  - Currently an approved IBC is required at the time of Award or Award Modification if the rDNA/SNA question is marked ‘yes’ and the PI/Project Team indicates a Biosafety Level of 2 or more. The new business process will be to require an approved IBCA at the time of Award or Award Modification if the rDNA/SNA question is answered ‘yes’ for all biosafety levels.
  - On Award and Award Modifications: ORSP needs to confirm that appropriate compliance items are provided (HUM, PRO, IBCA etc). If rDNA/SNA is indicated at any biosafety level, IBCA is required (there is an option to indicate the IBC will start at a future date). If the appropriate compliance items are present, PR can complete signoff.
  - Updated Compliance Job-Aids will be available.

Visit What’s New in eRPM in eRESEARCH Proposal Management under the News and Announcements section to stay informed on system enhancements and updates.