Post Award Advisory Committee (PAAC)

Wednesday, Sept 26th
10:00 a.m. – 11:30 a.m.
1122 NCRC

Members:

Anesthesiology: Kathy Majors
Biological Chemistry: Mary Grapp
Biomedical Engineering: Nancy Paskievitch
Cancer Center: Dianne Gagne
Cell & Developmental Biology: Jennifer McPeake
CTSUs: Jim Dickelman
DCMB: Jessica Mirelez
Dermatology: Ann Marie Ball
DLHS: Jennifer Hoy
Emergency Medicine: Shelley Haack-Withem
Family Medicine: Judy Connelly
Human Genetics: Karen Sturtz
Internal Medicine: Donna Boyer
Internal Medicine: Carrie Lapham
Internal Medicine: Beth Murray
Internal Medicine: Sheree Murray
MBNI: Steve Stinnett
Microbiology & Immunology: Kathy Olbrich

Molecular & Integrative Physiology: Anne Many
MSA: Anna Taylor
Neurology: Diana Miller
Neurosurgery: Donna Gauss
Ob/Gyn: Marni Arnett
Ophthalmology: Lisa Dwyer
Orthopaedics: Sharon Vaassen
Otolaryngology: Sue Kelch
Pathology: John Harris
Pediatrics: Megan Cross
Pharmacology: Nancy Katon
PM&R: Jill Malayang
Psychiatry: Loree O’Jack
Radiation Oncology: Rhonda Hubbard
Radiology: Linda Bailey
Surgery / Cardiac Surgery: Anne Hathaway
ULAM: Phillip Boetsch
Urology: Tasha Garwood

PAAC Chair: Beth Brant
Sponsored Programs: Lisa Wintergerst

*denotes expected absence

Agenda Topic

1 Welcome and Introductions
   • New Members – Anne Hathaway (interim: Surgery / Cardiac Surgery)

2 General Announcements
   • Upcoming RAPPoRT Discussion Group – Monday, October 1st
     (Post-Award: Managing Subcontracts)
   • SAVE THE DATE! Thursday, October 18th 2:00 am – 4:00 pm Research Administrators’
     Network (RAN) Meeting
   • On September 6, 2018 NIH released NOT-OD-18-222 Clarification: Fixed Amount Award
     Definition and Implementation for Clinical Trials. Discussed at the July PAAC meeting, as a
     reminder this notice is intended to provide guidance about clarifying between a fixed amount
     subaward (requires NIH prior approval) and a fixed rate agreement (commonly used by Clinical
     Trial Coordinating Centers / does not require prior approval).
     Fixed Amount Subaward: total value of contract known, price and quantity are negotiated
     upfront.
     Fixed Rate Agreement: cost per unit is known (e.g. per patient cost) however total cost of the
     agreement may be unknown when the agreement is created. Prior approval is not required for
     this type of agreement provided no other factors would require NIH prior approval (for example
     you would still need to get approval for a Fixed Rate Agreement with a foreign site).
   • VA invoice processing delays: invoices are being digitized by third party vendor prior to
     processing for payment – causing invoicing delays on some payments
   • New PACR Form COI section for PI Change – The COI section on the PACR Form for
     Change in PI requests must be completed before ORSP can complete the modification to
     update the award record to the new PI.
3 **Sponsored Program Update** – Aaron Campbell Reporting Operations Manager

The Sponsored Programs reporting area is currently operating at approximately 67% staff level with lots of new folks that recently completed training. Customer Service is assisting Reporting as they can, report priorities will include FID, or Final Invoice Due reports, and SF425 (Federal Financial) Reports. You may experience a delay in other types of reports, if you have something urgent or of time sensitive nature please contact Aaron to coordinate.

4 **New Federal Uniform Guidance Procurement Regulations Implemented**

**Key Takeaways** (this information available in the 9/14/18 RAPid):


- **Public Bidding** – UG requires public bidding for all purchase over $250,000 beginning October 1, 2018 because the UG’s simple Acquisition threshold was raised to that amount. See the Procurement Services website regarding [Public Bidding](https://www.prodserv.umich.edu/forms/bidding). For federal projects, conflicts of interest includes the university employee and the employee’s immediate family. [SPG 507.01 Procurement General Policies and Procedures](https://www.orps.umich.edu/policies/procurement-general-policies-and-procedures) adheres to the UG.

- **Sole-Source Purchases** – UG now specifies when a sole source is allowed. [See slide 4 of Procurement presentation regarding federal UG](https://www.prodserv.umich.edu/forms/procurement). If Procurement doesn’t approve the sole source justification, you will need to go back to the agency. To be pro-active you can note in the budget proposal that the item will be funded from a sole source.

- **Conflict of Interest** – For federal projects, conflicts of interest includes the university employee and the employee’s immediate family. [SPG 507.01 Procurement General Policies and Procedures](https://www.orps.umich.edu/policies/procurement-general-policies-and-procedures) adheres to the UG.

**Additional Resources:**
- [Procurement Services / Buying Using Sponsored Funds](https://www.orps.umich.edu/services/buying-using-sponsored-funds)
- [Procurement Presentation regarding federal UG](https://www.prodserv.umich.edu/forms/procurement)

5 **New Benefits: Maternity (Childbirth) and Parental Leave**

In early September the University announced new parental leave benefits to support families at U-M. The university’s new maternity (childbirth) leave policy provides up to six weeks of paid time off for recovery from childbirth. A separate parental leave benefit provides all eligible parents, including fathers, with up to six weeks of paid time off to bond with a new child. Eligible birth mothers may use both leaves for a total of 12 weeks. The Guide to Time Off Options for New Parents can be found [here](https://www.orps.umich.edu/services/time-off-options/new-parents). ORSP has updated the [Extended Sick Time Pay & Leave and Paid Parental Leaves](https://www.orps.umich.edu/services/time-off-options/new-parents) webpage with the new leave information.

**Additional Resources:**
- [SPG 201.30-6 Paid Maternity (Childbirth) and Parental Leaves](https://www.orps.umich.edu/policies/spg-201-30-6)

6 **Award Management**

- **PACR Form Processed on Award Record Not PAF** – this is a reminder that effective 8/20/18 PACR Forms should be processed on the AWD record not the PAF. Please reference the [Request Action/Modification (How to Request an Award Change)](https://www.orps.umich.edu/services/how-to-request-an-award-change) How-Tos and References training job aids for Award Management in eRPM for step by step instructions.

  **Important tip** – **Remember not to route your request until after you’ve uploaded a signed version of the PACR form!**

- **RPPR Processing** – ORSP indicated communication regarding RPPR processing will be coming out soon. Processing will be shifting from PAF to AWD and be handled via [Post A Comment](https://www.orps.umich.edu/services/time-off-options/new-parents).