Post Award Advisory Committee (PAAC)
Wednesday, July 25th
10:00 a.m. – 11:30 a.m.
1122 NCRC

Members:

Anesthesiology: Kathy Majors
Biological Chemistry: Mary Grapp
Biomedical Engineering: Nancy Paskievitch
Cancer Center: Dianne Gagne
Cell & Developmental Biology: Jennifer McPeake
CTSUs: Jim Dickelman
Dermatology: *Ann Marie Ball
DLHS: Jennifer Hoy
Emergency Medicine: Shelley Haack-Withem
Family Medicine: Judy Connelly
Human Genetics: Karen Sturtz
Internal Medicine: Donna Boyer
Internal Medicine: Carrie Lapham
Internal Medicine: Beth Murray
Internal Medicine: Sheree Temple
MBNI: Steve Stinnett
Microbiology & Immunology: Kathy Olbrich

Molecular & Integrative Physiology: Anne Many
MSA: Anna Taylor
Neurology: Diana Miller
Neurosurgery: Donna Gauss
Ob/Gyn: Marni Arnett
Ophthalmology: Lisa Dwyer
Orthopaedics: Sharon Vaassen
Otolaryngology: Sue Kelch
Pathology: John Harris
Pediatrics: Megan Cross
Pharmacology: Nancy Katon
PM&R: Jill Malayang
Psychiatry: *Loree O’Jack
Radiation Oncology: Rhonda Hubbard
Radiology: Linda Bailey
Surgery / Cardiac Surgery: Emily Hamilton
ULAM: Phillip Boetsch
Urology: Tasha Garwood

PAAC Chair: Beth Brant
Sponsored Programs: Lisa Wintergerst

*denotes expected absence

Agenda Topic

1 Welcome and Introductions
   • New Members – Dianne Gagne (Cancer Center)

2 General Announcements
   • Upcoming RAPPoRT Discussion Group – Monday, August 6th
     (Pre-Award: Cost-sharing vs Other UM Commitments, non-UM cost share, UM cost share, sponsored funds)
   • SAVE THE DATE! Wednesday, August 8 11:00 am – 2:00 pm Researchpalooza
   • PACM (public access compliance monitor) report distributed to GPAC the end of July
   • June billing glitch caused a couple hundred auto sponsor invoices to run/send prior to the month close-out. Credit memos were issued, sponsors were contacted and told not to pay and corrected invoices went out. Impacted projects will have credit memo activity reflected on the June general ledger.
   • (still needed!) Seeking volunteers for Post-Award Manual user focus group, interested parties please send information to Beth Brant at ebrant@umich.edu

3 REMINDER - Indirect Costs: New Rates Approved!
On-campus organized research IDC rate increases to 56% beginning July 1, 2018
Effective 7/1/2018 the new on campus Organized Research rate is 56%.
Projects are charged at the new rate at the time funds are received, if your last Notice of Award had IDC awarded at both the old (55%) and current (56%) rates, the project will be charged the new rate effective 7/1/2018.
4 **NOT-OD-18-202** NIH Synchronizes Institutional Delegations and Now Allows Decimals in Effort Reporting Field in Research Performance Progress Reports (RPPR)

Two recent enhancements within eRA Commons:

- Institutional delegations for Interim-RPPRs (I-RPPR) and Final-RPPRs (F-RPPR) have been modified to align with delegations that institutional users have specified for annual RPPRs.
- NIH has changed its RPPR format to allow effort reported in grant applications to include decimals rather than requiring whole numbers which round up or down accordingly.

5 **NIH Prior Approval Change for Clinical Trial Subawards**

(clarification on Fixed-Rate vs. Fixed-Amount)

NIH will issue guidance in the form of an NIH Guide Notice clarifying the distinction between a fixed amount subaward and a fixed-rate agreement which is commonly used by Clinical Trial Coordinating Centers to distribute capitation funds. In a fixed amount subaward, the total value of the award is negotiated upfront. This requires the pass-through entity to know both the unit price and the total number of units that will be provided.

However, in a fixed-rate agreement, while there is a negotiated cost per unit, e.g., per patient cost in a clinical trial, the total amount of the award may be unknown when the agreement is created. Since this type of agreement is based on a "fixed rate" as opposed to a "fixed amount" as defined by 45 CFR Part 75.201, prior approval will not be required to enter into this type of agreement provided there are no other factors that would require NIH prior approval consistent with NIHGPS Chapter 8.1.1.4. In addition, the simplified acquisition threshold cap will not apply to these types of agreements since they are not based on "fixed amounts". By issuing this clarification NIH will acknowledge that they have not made any changes to the current clinical trial capitation award funding model. If other conditions requiring NIH prior approval apply (e.g. foreign entity, change in scope), then prior approval for those aspects would still be needed.

In Summary:

- Clinical Trial Agreements are procurement transactions and therefore not subject to the regulations governing Fixed Amount subawards. There is not a similar requirement in the Procurement section of the UG.
- Clinical Trial Agreements are "Fixed Rate" Agreements. With such agreements, a unit cost is determined (e.g. per subject fee). When determining the unit cost, there is usually a feasibility study completed that accounts for all the costs (direct and indirect) associated with each unit. The total contract amount is an unknown because recruitment is also an unknown variable at each participating site in clinical trials, so the Simplified Acquisition Threshold (SAT) is not relevant. The SAT can only be applied if the Fixed Amount is known.
- We need to document the Fixed Rate is fair and reasonable. In most cases, OCA documents the Fixed Rate is fair and reasonable based on the feasibility study of the actual direct costs and indirect costs, or an average of these costs used to determine a fair rate that covers a participating site(s) costs.
- If there is a different method used to determine what rate will be paid, OCA, with the help of the project team, documents the determination for the fair and reasonable rate (this will require the project team provide the rate determination method to OCA).
Award Management Update

- Implementation scheduled for the weekend of Aug 18th. System will be going offline Friday, August 17th and is expected to be back online by 6:00 am Monday morning.
- Michigan Medicine will be holding an August joint GPAC / PAAC Award Management meeting with attendance open to Michigan Medicine Research Administrators (date & time TBD).

Campus Released information regarding New Award Management Functionality and Training in the July 26th RAPid and the following training resources are available to folks:

**eRPM Award Management Training Page**
To help prepare Research Administrators and Unit Reviewer/Approvers, ITS prepared job aids, reference materials, and FAQs. These resources are posted on the [eRPM Award Management training page](#).

**eRPM Sandbox**
The eRPM Sandbox has been updated with the new functionality and with award records converted from existing active PAFs. The Sandbox will be updated periodically with additional converted data between now and August 20th. For more information on the data conversion process and schedule, please refer to the Data Conversion section of the eRPM Award Management training page.

**Information Sessions**
Information Sessions are also available to help answer any questions you may have after reviewing the materials. No registration is required for these sessions, scheduled for:

- South Campus: Wolverine Tower - Room G18
  - Tuesday, Aug. 14, 3:00-4:30 PM
- North Campus: Lurie Engineering Center - Johnson Rooms A, B, and C
  - Friday, Aug. 17, 9:00-10:30 AM

*(the information sessions are NOT intended to serve as training sessions but rather Q&A for questions folks have not addressed in the training materials made available.)*

I've had a chance to preview the training videos and job aids and the materials do a good job of covering topics brought up at PAAC during the meeting such as:

**What is new? (Overview of Changes)**
Covered in Award Management Overview of Changes

**What happens to the PAF?**
Covered in Award Management Overview of Changes (Changes to the PAF)
Video: Chapter 2 New Award Workflow: Changes to PAF Workflow

**Who can perform activities? (edit Award Record)**
Covered in Award Management Overview of Changes (Activities)
Video: Chapter 3 Award Management Training

**Award Management FAQ’S**
Frequently Asked Questions
A couple of helpful Award Management training hints:

- Plan dedicated time to view the available videos, **the full set of video's takes approximately two hours to view**, but videos are broken down into shorter chapters so you can view a few at a time. Videos includes slides as well as system demos to facilitate learning.
- The How-Tos and Reference section provides nice step-by-step instructions with a new option to turn Screenshots on or off based on your learning preference.

Want to know more about Award Management?
Check out Information about the project was presented at the [May 2018 RAN Meeting](#) (slides and recording are available) and can also be found on the [ORSP Award Project](#) page.