

# Other Support Electronic Signature Options

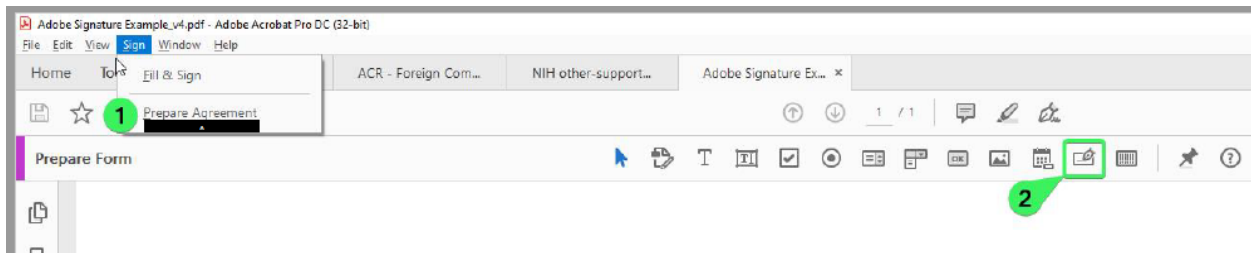
## Adobe Quick Reference Guide

The NIH Other Support page is required to have a standard attestation with an **electronic signature**. The electronic signature may only be a certified electronic signature.

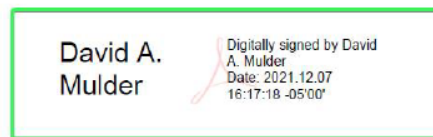
Of the three ways to sign a document electronically in Adobe - only one is acceptable for use.

### Acceptable signature may be generated by:

- (1) Choosing “E-Sign” on the upper left menu
- This will open a ribbon called “Prepare Form”
- On the Prepare Form, there is an icon that looks like a paper check with a pen (4<sup>th</sup> from right)
- Choosing (2) will allow you to place a blue shaded box on the PDF document.
- Complete the signature (3) and save the PDF file



The final signature should appear as:



Once your file is saved, remember that it must then be [flattened](#).



### Unacceptable signatures:

Adobe does have alternative signatures allowed by using the choices “Fill and Sign” or “Sign Yourself”.



### Neither of these options should be used.

If a signature appears in either of the following formats, do not use. These are not an acceptable as an electronic digital signature.

~~David Mulder~~

~~*David Mulder*~~