Enrollment

We are continuing to make changes in MBECT to better accommodate the workflow of our users. Until we successfully transition to an automated interface with MiChart for enrollment in the coming year we are still working through a manual enrollment entry process. To process enrollment in as timely a fashion as possible please:

- **Enter enrollment as soon as you are able.** Enrollment must be entered within 2 DAYS of the subject signing the consent.
- **Avoid duplicate entries.** Wherever possible, please try not to enter subjects on the same trial with the same enrollment information more than once. If you have questions about updating existing entries or entering enrollment, please contact the help desk.
- **Specify on which arm your subject is enrolled.** Scroll to the right to type a comment in the "Remark" field as to which arm applies to your subject in a multi-arm trial.

Training Continues!

- Please remember that any users requesting access to the financial modules will be **required** to attend a training class before access can be granted.

- **Item Search/Pricing Tool Training:** The clinical research pricing tool disappears October 2013. We have classes available to show you how to get pricing out of MBECT. Sign up here:
  - [http://tinyurl.com/MBECT-Training](http://tinyurl.com/MBECT-Training)

- **Financial Overview:** Ask the help desk about setting up an overview of the financial modules for your department.

- If you don’t see an option that works for you **don’t worry!** Contact the help desk and let us know!

Events

**Friday Workshops**
- **Where:** NCRC Bldg. 10, G062B
- **When:** 9-11 am and 1-4 pm

Please remember that Friday workshops are a supplement rather than a replacement for a training class.

As always, we appreciate any form of feedback and would love to have your thoughts about how this style of communication works for you. Do you have topics you’d like addressed? Let us know! You can always contact our help desk at [CRAO-MBECT-HELP@med.umich.edu](mailto:CRAO-MBECT-HELP@med.umich.edu) or by calling 734-764-KNOW (5669).