Filtering Study Subjects

If you only want to see your subjects one study at a time put the filter to work for you in FIVE easy steps.

1) Click on the “Add Filter” button. If your button says “Edit Filter” then you may need to clear out previous search results.

2) Scroll down the list in the Condition Builder and double-click on the words “Trial HUM”.

3) Then switch the drop down menu to “Contains”.

4) Type your HUM in the Value(s) box:

5) Click “OK” on the next two screens.

Now you should only see the subjects on this particular trial. Need more help with filters? Contact the help desk for help with your situation.